

Go by Spark - How to add, edit and delete content blurbs on the Feed Editor?

The Feed Editor provides the ability for users to organize and make changes to the print program. After a print program is created, users can download it into PDF. The design and layout of the print program is pre-approved by the client.

1 Navigate to your GO Software URL and open the Itinerary Page.

2 Click on the "Newspaper Icon" to open the feed editor for the specific day.

| DAY | LOCATION | ARRIVAL | DEPARTURE | TEMPLATES | ACTIONS |
|-----|------------|---------|-----------|--------------------------|---------|
| 1 | Miami | -- | 05:00pm | — Events — Venue — Print | ☰ 📄 🔒 |
| 2 | At Sea | -- | -- | 🔗 Events 🔗 Venue 🔗 Print | ☰ 📄 🔒 |
| 3 | San Juan | 11:00am | 07:00pm | 🔗 Events — Venue 🔗 Print | ☰ 📄 🔒 |
| 4 | At Sea | -- | -- | 🔗 Events 🔗 Venue 🔗 Print | ☰ 📄 🔒 |
| 5 | Nassau | 10:00am | 04:00pm | — Events — Venue — Print | ☰ 📄 🔒 |
| 6 | Miami | 07:00am | -- | — Events — Venue — Print | ☰ 📄 🔒 |
| 1 | Miami | -- | 07:00pm | — Events — Venue — Print | ☰ 📄 🔒 |
| 2 | At Sea | -- | -- | — Events — Venue — Print | ☰ 📄 🔒 |
| 3 | Orcho Rinc | 09:00am | 05:00pm | — Events — Venue — Print | ☰ 📄 🔒 |

3 To add a content blurb, simply click on the "+" green icon.

The screenshot shows a website editor interface. On the left, there are four content blurbs arranged in a 2x2 grid. Each blurb has a title, a description, and a green plus icon at the bottom center. The blurbs are: 'THE Spa' (Revitalizing Body Therapy), 'THE Casino' (Casino Happy Hour), 'THE Entertainment' (Stand Up Comedy), and 'THE Excursions' (IN THE KNOW FOR TOMORROW'S PORT OF CALL). On the right side, there is a vertical menu with a search field and several widget options: 'BAD WEATHER', 'DRINK OF THE DAY', 'DYNAMIC CONTENT', 'FIRST DAY SPA', 'HEADER - BARS', and 'HEADER - DINING'. Below the menu is a 'Widgets' section.

4 On the menu located on the left side, use the "Search" field to find the content by name. All content from the Content Library will be accessible here.

Drag and drop the piece of content in the content box.

The screenshot shows the same website editor interface as above, but with the search field in the menu on the right side highlighted. The search field contains the text 'Search...'. Below the search field, there is a list of content items, each with a title and a description. The items are: 'BAD WEATHER' (Mist out on deck), 'DRINK OF THE DAY' (DRINK OF THE DAY Enjoy Drunken Monkey Rum Cocktails in our Pool Bar for...), 'DYNAMIC CONTENT' (Hello \$0\$ \$0\$ {abc} {123}), 'FIRST DAY SPA' (A Day for Pampering! Get your cruise off to a relaxing start by taking...), 'HEADER - BARS' (BARS), and 'HEADER - DINING'. The 'DRINK OF THE DAY' item is highlighted with a green plus icon.

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Users can delete the content blurb by clicking on the content box and then the "Garbage" icon.

Or,

If users selected the wrong content and want to change it, the easiest way is to drag and drop the new content blurb on top of the existing content.

